

INTERVIEW TIPS

01



DO YOUR HOMEWORK

Research the company. What are its products or services? How long has it been in business? Ask your Hire Dynamics recruiter for any insights they have about the position and organization.

02



DRESS TO IMPRESS

If you're interviewing for a warehouse job, casual dress and jeans are fine. Just make sure your clothes are clean and neat, and you are well put together. If you will be working in an office, wear slacks, a dress shirt or a blouse. Leave the gum at home and go easy on the cologne/perfume. If interviewing via video, make sure your top half looks as professional and neat as possible.

03



GET THERE EARLY

Arrive about 15 minutes early. Plan ahead and take traffic congestion into account. Bring a folder with extra copies of your resume/cover letter.

04



BE ENGAGED

This goes without saying, but while on the interview, pay attention, make eye contact and do not pull out your phone. Leave your cell phone in your pocket/purse and on silent (not even vibrate). Bring a pad and pen to take notes.

05



IF INTERVIEWING VIA VIDEO, MAKE SURE YOU'RE IN A QUIET ROOM WITH GOOD INTERNET RECEPTION.

Practice looking directly into the video camera. Make sure the area behind you is not messy. Sit up straight and be enthusiastic about the position.

06



SHOW WHAT YOU KNOW

Be confident, but not arrogant. Talk self-assuredly about your background and skills and how your background and skills can help the employer. Read the job description before the interview and share stories of similar projects you've completed successfully.

07



ASK QUESTIONS

Write down a few questions before the interview. Ex: "What is the most important thing someone in this position can do?"

08



ASK ABOUT NEXT STEPS

At the end of the interview, ask your interviewer about next steps, like when could you expect to hear a decision.

09



CONTACT YOUR HIRE DYNAMICS STAFFING SPECIALIST AFTER THE INTERVIEW.

Your recruiter wants to know how the interview went and give you any client feedback they've received about your interview.